

CJCSM 3150.05D
31 January 2011

Directive Current as of 1 May 2014

JOINT REPORTING SYSTEM SITUATION MONITORING MANUAL



**JOINT STAFF
WASHINGTON, D.C. 20318**

(INTENTIONALLY BLANK)



CHAIRMAN OF THE JOINT CHIEFS OF STAFF MANUAL

J-3

DISTRIBUTION: A, B, C, JS-LAN

CJCSM 3150.05D

31 January 2011

JOINT REPORTING SYSTEM SITUATION MONITORING MANUAL

References: Enclosure C

1. Purpose. This manual contains guidance and policy for the Commander's Situation Report (SITREP) and the Commander's Operational Report (OPREP-1, 2, 4, and 5) as well as reporting instructions for the OPREPs. The reports are used to provide timely information on critical situations, military operations, and disaster events. Report significant events or incidents using OPREP-3 in accordance with (IAW) reference a.
2. Cancellation. This publication supersedes CJCSM 3150.05C, 11 July 2007, "Joint Reporting Structure Situation Monitoring Manual."
3. Applicability. This manual applies to the Joint Staff, combatant commands, and Services, with essential information on the planning, initiation, termination, and results of military operations.
4. Procedures. See Enclosures A and B.
5. Summary of Changes. Minor administrative corrections and changes systems used for message transmission to "any authorized messaging system." Updates message addresses and date-time formats.
6. Releasability. This manual is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other Federal agencies, and the public may obtain copies of this manual through the Internet from the CJCS Directives Home Page, reference b.

7. Effective Date. This manual is effective upon receipt.



WILLIAM E. GORTNEY
VADM, USN
Director, Joint Staff

Enclosure(s):

- A -- Commander's Situation Report (SITREP)
- B -- Commander's Operational Report (OPREP)
- C -- References

TABLE OF CONTENTS

	PAGE
Enclosure A -- COMMANDER'S SITUATION REPORT (SITREP)	A-1
Subject and Purpose	A-1
Submitted By	A-1
Submitted To.....	A-2
When Submitted	A-2
How Submitted.....	A-3
Specific Reporting Instructions	A-3
Report Content.....	A-4
Report Content -- Amplification	A-5
Enclosure B -- COMMANDER'S OPERATIONAL REPORT (OPREP)	B-1
Subject and Purpose.....	B-1
Submitted By	B-1
Submitted To.....	B-2
When Submitted	B-2
How Submitted.....	B-2
Specific Reporting Instructions	B-3
Report Content.....	B-3
Sample Reports/Formats.....	B-6
Appendix A -- OPREP-1 Format for Time-Sensitive Crisis Situation Messages	B-A-1
Annex A -- OPREP-1 Format and Submitting Procedures	B-A-A-1
Annex B -- Uniform Reporting of Date-Times	B-A-B-1
Annex C -- Plan Identification Number.....	B-A-C-1
Annex D -- Geolocation Codes	B-A-D-1
Appendix B -- Preformatted OPREP-5 for Evacuation of Noncombatants (DMS/AMHS)	B-B-1
Enclosure C -- REFERENCES	C-1
 TABLE	
Table 1 DMS/AMHS OPREP-1 Format	B-A-A-15
 FIGURES	
Figure 1 DCO Account Registration	B-A-A-2
Figure 2 Opening DCO XMPP Chat.....	B-A-A-2
Figure 3 Logging into DCO XMPP Chat	B-A-A-3
Figure 4 Logging into DCO XMPP Chat Continued	B-A-A-3

Figure 5	DCO XMP Security Certificate.....	B-A-A-4
Figure 6	Logging into DCO XMPP Chat Continued	B-A-A-4
Figure 7	Joining a Conference Room	B-A-A-5
Figure 8	Joining a Conference Room	B-A-A-5
Figure 9	SKIWeb Event Body	B-A-A-8
Figure 10	SKIWeb Details.....	B-A-A-9
Figure 11	SKIWeb Affected Area	B-A-A-10
Figure 12	SKIWeb Keywords.....	B-A-A-10
Figure 13	SKIWeb Locations.....	B-A-A-12
Figure 14	DMS/AMHS Commander's Evaluation Request.....	B-A-A-18
Figure 15	DMS/AMHS Course of Action Evaluation Response (Component Input)	B-A-A-21
Figure 16	DMS/AMHS Commander's Estimate.....	B-A-A-22
Figure 17	DMS/AMHS Preliminary Closure Estimate.....	B-A-A-25
Figure 18	DMS/AMHS Operations Order	B-A-A-26

ENCLOSURE A

COMMANDER'S SITUATION REPORT (SITREP)

1. Subject and Purpose. To keep the Chairman of the Joint Chiefs of Staff (CJCS) (hereafter called "the Chairman"), the Joint Staff, and, as appropriate, the Combatant Commanders (CCDRS), the Service Chiefs, and other interested heads of agencies of the US Government:
 - a. Advised of all national and international critical situations.
 - b. Apprised of all existing political, military, and operational situations and plans.
 - c. Advised of the readiness of combatant commands to meet the requirements of plans approved by the Chairman.
 - d. Advised of any significant intelligence event.
 - e. Advised on any degradation in capability, negative impact on mission readiness, the magnitude of injury or death to DOD-affiliated personnel upon the occurrence of a natural or manmade disaster, and when services implement reporting using their disaster personnel and assessment system.
2. Submitted By

Chief of Staff Army (CSA)

Chief of Naval Operations (CNO)

Chief of Staff Air Force (CSAF)

Commandant of Marine Corps (CMC)

Commander, US Africa Command (CDRUSAFRICOM)

Commander, US Central Command (CDRUSCENTCOM)

Commander, US European Command (CDRUSEUCOM)

Commander, US Joint Forces Command (CDRUSJFCOM)

Commander, US Northern Command (CDRUSNORTHCOM)

Commander, US Pacific Command (CDRUSPACOM)

Commander, US Southern Command CDR (USSOUTHCOM)

Commander, US Special Operations Command (CDRUSSOCOM)

Commander, US Strategic Command (CDRUSSTRATCOM)

Commander, US Transportation Command (CDRUSTRANSCOM)

Commander, North American Aerospace Defense Command (CDRNORAD)

Commander, Combined Forces Command (CDR CFC) (if applicable)

Commander, United Nations Command (CDRUNC) (if applicable)

Commander, Defense Information Systems Agency (DISA)

Commander, Defense Logistics Agency (DLA)
Commander, Defense Intelligence Agency (DIA)
Commander, Defense Threat Reduction Agency (DTRA)
Commander, Defense Contract Management Agency (DCMA)
Commander, National Security Agency (NSA)
Commander, National Geospatial-Intelligence Agency (NGA)

3. Submitted To. Address SITREPs as follows:

- a. The National Military Command System (National Military Command Center (NMCC), National Joint Operations and Intelligence Center (NJOIC), NMCC Site R, and National Airborne Operations Center) and Service HQ when national-level interest is indicated. The Chairman will accomplish distribution to other Washington area users.
- b. Add Commander, USSTRATCOM, as a recipient if any of the following missions are affected: Information Operations, Computer Network Operations, Computer Network Defense, Space Operations, Nuclear Forces and Nuclear C2, C4 Intelligence, Surveillance, and Reconnaissance, and Missile Defense.

4. When Submitted

- a. Daily submission and subsequent briefings (1000Z and 2000Z) of the Operations and Intelligence (O&I) Update by the CCDRS and Service Chiefs will serve as a Commander's SITREP unless otherwise requested and/or directed by the Chairman, Secretary of Defense, and/or the President.
- b. When requested by the Chairman or when directed by the President or Secretary of Defense reports by CCDRS will be submitted IAW reference c and this publication. Reporting at other times is at the discretion of the individual CCDR. The development of SITREPs and the associated battle rhythms must be synchronized across the various echelons of commands to provide the President, Secretary of Defense, and the Chairman with essential information on the planning, initiation, termination, and results of military operations and the support for each of these segments.
- c. When directed by the Chairman reports by the Service Chiefs will be submitted IAW reference c and this publication. Reporting at other times is at the discretion of the individual Service. The development of SITREPs and the associated battle rhythms must be synchronized across the various echelons of commands to provide the President, Secretary of Defense, and/or the Chairman with essential information on the planning, initiation, termination, and results of military operations and the support for each of these segments.
- d. The CJCS SITREP will be issued at a time and frequency dictated by a particular world situation, normally daily at DEFCON 3, 2, or 1.

e. During CJCS worldwide command post exercises, participants will submit SITREPs as a part of the exercise play using the same criteria specified for the real-world situation as contained herein. Appropriate modifying instructions may be issued as a part of the exercise plan.

5. How Submitted. All reporting to the NMCC will be performed on the NJOIC command nets and in Strategic Knowledge Integration Web (SKIWeb) (SIPRNET or JWICS depending on classification).

a. Initial notification to the NMCC should occur on the NJOIC command channel via Direct Connect Online (DCO) Extensible Message Presence Protocol (XMPP). The initial notification should be brief and to the point with follow on information in SKIWeb.

b. If there is a DCO XMPP system failure or the NMCC fails to acknowledge, revert back to phone procedures. Contact the NMCC Senior Operations Officer (SOO) at DSN 223-8196 or 227-5340.

c. Follow on traffic and amplification of the report should occur in SKIWeb using tactics, techniques, and procedures (TTPs) posted in SKIWeb.

d. If there is a SKIWeb system failure, then revert back to the Defense Message System/Automated Message Handling System (DMS/AMHS) procedures.

6. Specific Reporting Instructions

a. The Commander's SITREP is a multipurpose, narrative report submitted IAW United States Message Text Format (USMTF) instructions found in Military Standard (MIL STD) 6040. It keeps addressees informed and enables the commands and services concerned to expect and prepare for potential occurrences. Message instructions in MIL STD 6040 identify unit (tactical)-level SITREP information requirements as well as the CJCS-level content requirements identified below. The sender must keep the receiver in mind in order to select the correct reporting format.

b. Duplicate reporting is not required, but information already given in another JRS report should be referenced to ensure operational impacts are noted.

c. The O&I will serve as the Commander's SITREP unless Situational Reporting is directed by the Chairman, Secretary of Defense, and/or the President. Information in the O&I Update will be current as of 0300Z, with precedence and transmission to ensure receipt in Washington, D.C., no later than 0500Z.

7. Report Content

a. Combatant command SITREPs will be arranged using the CJCS-level USMTF (Record Message Example in MIL STD 6040). The following topics (explained in paragraph 8) will be addressed in the SITREP as applicable.

- (1) Own situation, disposition, and/or status of forces.
- (2) Situation overview.
- (3) Operations.
- (4) Critical Assets.
- (5) Intelligence and reconnaissance.
- (6) Logistics.
- (7) Communications and connectivity.
- (8) Personnel.
- (9) Significant political, military, and diplomatic events.

(10) Commander's evaluation and/or Combatant Commander's assessment.

NOTE: Additional "Remarks" paragraph containing information not easily included in the SITREP standard subparagraphs (1) through (10) above, or unique to a particular command, may be added as necessary.

b. Service SITREPs will evaluate significant factors relating primarily to readiness, mobilization, personnel, and logistics. A Service Chief's summary will be included. Use of standard SITREP subparagraphs (1) through (10), as shown above, is discretionary.

c. The CJCS-originated SITREP will reflect the worldwide or particular "hot spot" situation to keep addressees informed of national-level concerns, interests, and decisions. The CJCS SITREP format (not in MIL STD 6040) will generally be organized as follows:

- (1) Situation.
- (2) DEFCON status.
- (3) Logistics status.
- (4) Plans summary.
- (5) Operations summary.
- (6) Communications.
- (7) Diplomatic initiatives.
- (8) Additional topics, including major decisions, pending initiatives, mobilizations, etc., as necessary.

d. Although the SITREP is essentially a narrative report, the subparagraphs allow recipients to easily extract and internally distribute the various information elements. None of the instructions herein are intended to preclude commanders from addressing their concerns to the President and/or Secretary of Defense, through the Chairman, in any desired manner.

8. Report Content -- Amplification. SITREP paragraphs may be subdivided to the extent allowed by USMTF free text rules.

a. The following guidelines for the content of specific paragraphs may be used in determining the types or level of information needed by the President, Secretary of Defense, and the Chairman.

(1) Own Situation, Disposition, and/or Status of Forces. Includes summary updating changes to (or not previously reported) major combatant and support forces, equipment, and critical supplies and their locations; status of deployment; completion of transportation closure; status, progress, and completion of joint reception, staging, onward movement, and integration (JRROI); significant degradation in unit mission readiness; current deployments; proposed deployments (to include concept of operations for deployment if not previously provided); changes in task force designations, organization, or change of operational control (CHOP); and projected requirements for additional forces. In addressing the status of deployment, updates should be keyed to major forces (combatant and support forces) as outlined in the approved execute order (EXORD), deployment order (DEPORD), and modifications to EXORDs and/or DEPORDs. Comments should provide an update on their deployment status and location, to include updates on the JRROI process. Final comments will be the commander's declaration that the

unit is operationally ready and an overall assessment of operational and/or combat capability in the joint area of operations.

(2) Situation Overview. Provide a brief overall assessment of the situation, including circumstances or conditions that increase, or materially detract from, the capability and readiness of forces assigned or under operational control of the command or Service.

(3) Operations. A brief description and the results of combat operations carried out by major combatant elements during the reporting period, information on allied forces' operations, a summary of plans for combat operations during the next 24 hours (including objectives and probable enemy reaction), and deviations or variations from previously reported intentions or plans.

(4) Critical Assets. Report the loss, incapacitation, or disruption of a Defense Critical Infrastructure (DCI) Task Critical Asset (TCA), which could result in mission failure at the combatant command, or sub-unified command level. Per reference d, para 13.b, requires Commanders of Combatant Commands to take such actions only at SECDEF direction with narrow exceptions, and to report any action taken to the NMCC. The report should describe the TCAs actual impact upon the combatant command and/or sub-unified command mission. A list of assets critical to each combatant command or sub-unified command is maintained by commands associated DCI office, normally within the J3 Directorate.

(5) Intelligence and Reconnaissance. A brief overview of the situation, including operations, order of battle, capabilities, and threat changes, and references to any significant intelligence reporting submitted in the previous 24 hours.

(6) Logistics. Provide a logistics supportability analyses dealing with all joint logistics capability areas (JCAs) (deployment and distribution, supply and maintenance, logistics services, health service support, operational contracting, and operational engineering) ensuring identification of deficiencies affecting the support of planned operations beyond the Commander's and Service's capability to mitigate in a timely manner.

(7) Communication and Connectivity. Significant outages, quantitative equipment deficiencies, secure interoperable equipment incompatibilities, traffic volume, etc. Also, provide an assessment of the mission impact caused by any C4 degradation or network outage.

(8) Personnel. Factors affecting readiness of forces or units, mobilization status, the number of daily battle casualties (i.e., killed in action, wounded in action, and missing in action) aggregated by Service and the effect

of all casualties sustained (i.e., battle, non-battle, critical skills, key personnel) on the command's mission capability; or upon occurrence of a natural or manmade disaster, any degradation in capability, negative impact on mission readiness and the magnitude of injury or death to DOD affiliated personnel. Total troop strength is tabulated, including data on military, civilian and contractor personnel physically present in a geographic Combatant Commander's AOR or a subordinate joint force commander's joint operations area. Use joint personnel status report format in reference c.

(9) Significant Political, Military, and Diplomatic Events. Events not reported by OPREP-3 PINNACLE that could result in local, national, or international public reaction; results and decisions of key allied or other foreign government meetings; civil unrest or indications of civil defense measures contemplated or implemented; large-scale military exercises; critical infrastructure failures and/or events affecting attitudes, emotions, or behavior of the populace that could be used in developing psychological operations (PSYOP) campaigns.

(10) Commander's Evaluation and/or CCDR's Assessment. Summary of key points from subparagraphs (1) through (8) highlighting areas requiring Presidential, SecDef, and/or CJCS action or decisions and continuity of operations plans implementation or intentions on execution. If not previously addressed, this section will include the commander's assessment of operational and/or combatant capability in theater. Comments will provide an overall assessment and individual comments keyed to major forces (combatant and support forces) as outlined in the approved EXORD, DEPORD, and/or their modifications.

b. SITREPs should highlight key activities and build on previous reports. Duplicating information in SITREPs by other commanders is not desirable, nor is including information solely to "fill the blocks." Significant information already reported in other JRS reports should be referenced, not repeated. Brevity is paramount. All changes from previous SITREPs must be annotated with a date time group of the change.

(INTENTIONALLY BLANK)

ENCLOSURE B

COMMANDER'S OPERATIONAL REPORT (OPREP)

1. Subject and Purpose. The purpose of the Commander's OPREP System is to provide all echelons of command with essential information on the planning, initiation, termination, and results of military operations.
 - a. The OPREP System consists of four reports (OPREP-3 provides a means for incident, versus operational, reporting. See reference a.):
 - (1) Operations Planning Report (OPREP-1).
 - (2) Operations Start Report (OPREP-2).
 - (3) Operations Stop/Results Report (OPREP-4).
 - (4) Operations Summary Report (OPREP-5).
 - b. Operations involving military units are broadly classified as ground, air, and sea actions. Therefore, OPREP-1, 2, 4, and 5 may possibly be implemented in each of these three categories.
 - c. Initiating OPREP-1, 2, 4, and 5 reporting is not automatic. OPREPs may be implemented at the direction of the commander of a combatant command, a Service HQ, or a lower command when and where operations may justify. To avoid reporting duplication, commanders should coordinate with the J-3 or the Joint Staff prior to implementation, whenever possible, and supply J-3 copies of the implementing directives. Normally, the Chairman will implement OPREP reporting in cases involving national-level interest. The Chairman will assume coordination responsibility for any OPREP implemented by separate commanders when national-level interest exists.
 - d. Implementing directives will identify which reports are required and contain specific information on content. Implementing instructions will also specify submission times and report frequency.
 - e. Commanders should consider implementing OPREP reporting for all exercises to become familiar with the system and provide training in its use.
2. Submitted By. Commanders as designated in the implementing directives.

3. Submitted To

- a. The addressees specified in the implementing directive. (Additional addressees within the chain of command and lateral commands may also be included.)
- b. The National Military Command System (NMCC, NJOIC, NMCC Site R, and National Airborne Operations Center) and Service HQ when national-level interest is indicated. The Chairman will accomplish distribution to other Washington area users.
- c. Add Commander, USSTRATCOM, as a recipient if any of the following missions are affected: Information Operations, Computer Network Operations, Computer Network Defense, Space Operations, Nuclear Forces and Nuclear C2, C4 Intelligence, Surveillance, and Reconnaissance, and Missile Defense.

4. When Submitted. As specified in the implementing directive.

5. How Submitted.

- a. All reporting to the NMCC will be performed on NJOIC command nets and in SKIWeb (SIPRNET or JWICS depending on classification).
 - (1) Initial notification to the NMCC should occur on the Joint Staff NJOIC chat channel via DCO XMPP. The initial notification should be brief and to the point with follow on information in SKIWeb.
 - (2) If there is a DCO XMPP system failure or the NMCC fails to acknowledge, then revert back to phone procedures. Contact the NMCC SOO at DSN 223-8196 or 227-6340.
 - (3) Follow on traffic and amplification of the report should occur in SKIWeb using TTPs posted in SKIWeb.
 - (4) If there is a SKIWeb system failure, then revert back to the DMS/AMHS procedures (Annex B to Enclosure B).
- b. Classification and Declassification. Assigned by originators based on report content. Individually mark each paragraph and subparagraph of classified reports.
- c. Precedence. Originators will assign precedence as low as possible consistent with the sensitivity of the message.
- d. MINIMIZE. OPREP transmission during MINIMIZE will be as designated in the implementing directive.

6. Specific Reporting Instructions

- a. OPREP-1, Operation(s) Planning Report. Describes planned operations for specific situations. The exact time period covered, content, and format will be specified in the implementing directive. In time-sensitive crisis situations, OPREP-1 reports will comply with the special instructions in Annex A.
- b. OPREP-2, Operation(s) Start Report. Executes a plan or fragment of a plan, or advises in conjunction with an OPREP-1 that an operation has started. In addition, it can describe an operation when time did not permit receipt of an OPREP-1 by the NMCC prior to the start of an operation.
- c. OPREP-3, Event and Incident Report. Military units at any level of command use OPREP-3 to report significant events and incidents to the highest levels of command. Reference a provides specific guidance for preparing and submitting an OPREP-3 report.
- d. OPREP-4, Operation(s) Stop/Results Report. Reports a completed operation or phase of an operation, and passes results or estimated results. The OPREP-4 is oriented and designed to satisfy the immediate requirement for operational information for command center briefings. Accuracy of reporting is important, but timeliness is paramount.
- e. OPREP-5, Operation(s) Summary Report. This report is designed to provide summarized statistical data. A preformatted Evacuation of Noncombatants OPREP-5 report is contained in Annex B.
- f. If an OPREP-1, 2, 4, or 5 contains erroneous data, submit a correction report as soon as possible after detecting the error(s).
- g. The various dates-times used in OPREP reporting procedures require uniformity. Tab B of Annex A outlines standardized methods of expressing dates and times relative to specific events or actual dates and times.

7. Report Content

- a. OPREPs are formatted using descriptive paragraphs labeled IAW details described in Annexes A and B to this Appendix. Use paragraphs as needed in the formatting of OPREP reports, or add to preformatted reports as shown in Annexes A and B. Omit paragraphs in their entirety when not applicable.
- b. A formatted line of information (line or columns) may contain data representing several paragraphs. This may be done in the interest of line space, homogeneous data organization, and communications economy.

- c. The implementing directive may specify a special reporting format, if required.
- d. If paragraphs below do not allow adequate description of an operation, add paragraphs as needed.
- e. Paragraph description:

(1) Operation Description. Briefly describe the operation and include the commander's estimate, if appropriate. Once defined, this paragraph may cite references to previous messages.

(2) Narrative. Provide enough general information to give more meaning to the operation description.

(3) Objective(s). List the objectives of the operation. The paragraph may contain the force-objective-result relationship.

(4) Force. Indicate what friendly forces are involved in carrying out the operation being reported. The function(s) of each force should relate to a particular objective.

(5) Critical Assets. Report the loss, incapacitation, or disruption of a DCI TCA, which could result in mission failure of the combatant command, or sub-unified command level. Per reference h, para 13.b, requires Commanders of combatant commands to take such actions only at SECDEF direction with narrow exceptions, and to report any action taken to the NMCC. The report should describe the TCAs actual impact upon the combatant command and/or sub-unified command mission. A list of assets critical to each combatant command or sub-unified command is maintained by that commands associated DCI office, normally within the J3 Directorate.

(6) Routes. Indicate the paths that the forces will take to and from the area(s) of the operation. The description may include standard accepted terms of reference to pre-established tracks, country or area references, departure and recovery points, and any other data that will help define a route. If appropriate, relate routes to the forces described above to show force-route relationships.

(7) Special Tactics. Specify any special activity that the forces may undertake or have undertaken to perform the operation. This paragraph includes, but is not limited to, feints, deceptive actions or maneuvers, or special defensive or offensive strategies. Relate the tactics to the force entries to which they apply.

(8) Profile. Provide depth to tabular or statistical information. These data may include, but are not limited to, operating bases, time in objective area, altitudes, and enroute weather.

(9) Ordnance Expended; Cargo/Passengers Delivered. Show the disposition of ordnance, cargo, or passengers.

(10) Loss or Damage. Indicate losses or damage. Unknowns will be reported as "unknown." Report crew status, including unknowns, and causes of the damage or loss, as applicable.

(11) Search and Rescue.

(a) Use the OPREP-3 report (see reference a) to provide initial notification of search and rescue activities as soon as possible after the need for the activity is known. Do not delay reporting initiation of search and rescue operations to collect data or to make a full report. Include follow-up reporting of search and rescue activity in OPREP-4 and OPREP-5.

(b) Describe any rescue operations currently underway, as well as any completed operations not yet reported. Include statements identifying which command is coordinating the operations, type and number of vehicles involved, area covered, and actual or intended commence and cease times, and intended actions. When reporting completed operations, include a statement of the results.

(12) Conditions and Qualifications. Include all statements that indicate constraints or limits to be applied to any phase of the operation. Examples of items to include are rules of engagement, overflight restrictions, PSYOP themes to be stressed or avoided, and similar conditional statements.

(13) Statistical Data. This paragraph provides statistical data.

(14) Logistics. Summarize any JCA critical events or required capabilities.

(15) Corrections. Submit changes, additions, or corrections to previously reported data.

(16) Remarks. Include any additional comments or observations relating to the report that has not been placed in appropriate paragraphs.

f. Paragraph Arrangement. Normally, to satisfy the information requirements of the Chairman, paragraphs will not be expanded beyond using a number and a letter. If additional expansion is required, normal paragraph expansion will prevail, e.g., 3A(1)(A).

8. Sample Reports/Formats. See Appendixes A and B.

APPENDIX A TO ENCLOSURE B

OPREP-1 FORMAT FOR TIME-SENSITVE CRISIS SITUATION MESSAGES

1. Report Format for Operations Planning. Use this report to exchange minimum essential data using the NMCC command nets and in SKIWeb (SIRPNET or JWICS depending on classification) or DMS/AMHS.
2. Reporting Procedures and Format Explanations. Describes the reporting requirements for each report element. Submit reports as required to satisfy planning information needs. In addition to mandatory elements, use only applicable paragraphs and subparagraphs.
 - a. NJOIC command nets and SKIWeb are the primary means for submitting OPREP reports.
 - b. DMS/AMHS are the secondary means for submitting OPREP 1, 2, 4, and 5 reports.

(INTENTIONALLY BLANK)

ANNEX A TO APPENDIX A TO ENCLOSURE B

OPREP-1 FORMAT AND SUBMITTING PROCEDURES

1. Report Format for Operations Planning. Use this report to exchange minimum essential data using the NJOIC command nets and in SKIWeb (SIRPNET or JWICS depending on classification) as the primary means of reporting and DMS/AMHS as the secondary means. Paragraph 2 and 3 below further explains OPREP-1 format for the primary and secondary means of reporting.

2. NJOIC Command Net and SKIWeb Reporting Procedures and Format Explanations. Describes the reporting requirements for each report element. Submit reports as required to satisfy planning information needs. In addition to mandatory elements, use only applicable paragraphs and subparagraphs.

a. Notification:

(1) Initial notification to the NMCC should occur on the Joint Staff NJOIC chat channel via DCO XMPP. The initial notification should be brief and to the point with follow on information in SKIWeb. Figure 1 provides procedures for creating an DCO XMPP account.

(2) If there is a DCO XMPP system failure or the NMCC fails to acknowledge, then revert back to the phone procedures. Contact the NMCC SOO at DSN 223-8196 or 227-6340.

(3) Follow on traffic and amplification of the report should occur in SKIWeb using the TTPs below.

(4) If there is a SKIWeb system failure, then revert back to the DMS/AMHS procedures outlined in Annex B to this appendix.

b. Step-by-Step DCO XMPP Instruction:

(1) DCO is required on your operating system and a DCO account is required in order to access DCO XMPP. If you need to create a DCO account, go to reference d.

UNCLASSIFIED

How to Register for a DCO Account

1. Go to the Defense Connect Online (DCO) Website
<https://www.dco.dod.smil.mil> (JSIN-S) or <https://www.dco.dod.mil> (JSIN-U)

2. Click **Register**.

3. Complete the information form and select **Submit**.

The screenshot shows two overlapping windows. The top window is titled 'DCO Connect 7 Upgrade' and contains a message about a delayed upgrade due to further testing. The bottom window is titled 'Login / Register' and has fields for 'Username' and 'Password', a 'Login' button, and a 'Forgot Password?' link. Below these is a 'Register for a DCO Account' section with a 'Register' button, which is highlighted with a red box.

[Back to Main Menu](#)

UNCLASSIFIED

Figure 1. DCO Account Registration

(2) Getting into DCO XMPP. Figure 2 provides procedures for opening DCO XMPP Chat.

UNCLASSIFIED

Opening DCO Chat from the JSIN-S (DCO XMPP Client)

Note: You **must** have a DCO account to access the DCO XMPP Client. If you need to create a DCO account go to <https://www.dco.dod.smil.mil>

1. Click **Start**.

2. Click **All Programs**.

3. Select **DCO XMPP**.

The **Default Profile Details** will open.



Users can also access **DCO XMPP** from the desktop icon.

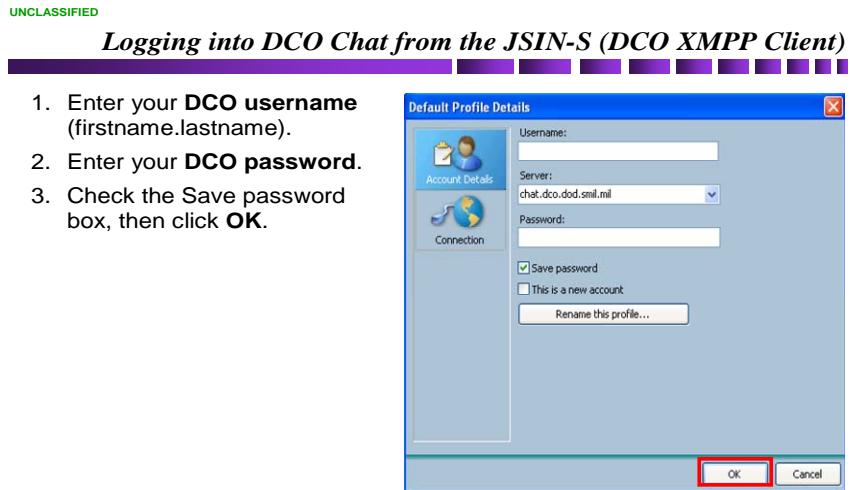


[Back to Main Menu](#)

UNCLASSIFIED

Figure 2. Opening DCO XMPP Chat

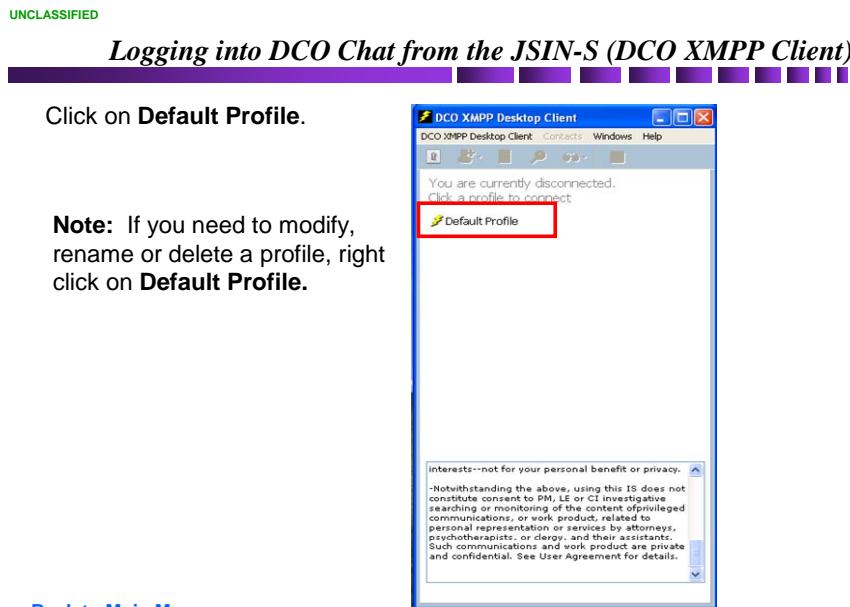
(3) Logging into DCO XMPP. Figures 3 thru 6 provide procedures for logging into the DCO XMPP Chat.



[Back to Main Menu](#)

UNCLASSIFIED

Figure 3. Logging into DCO XMPP



UNCLASSIFIED

Figure 4. Logging into DCO XMPP

UNCLASSIFIED

Security Certificate

The first time users access the updated version (XMPP) the Security Certificate needs to be verified. This is a requirement of the **DCO XMPP Client**. Users should see the following **Security Warning**:



1. Select **Always allow this SSL Certificate**.

2. Select **OK**.

By accepting the certificate users will not be asked to verify again.

[Back to Main Menu](#)

UNCLASSIFIED

Figure 5. DCO XMPP Security Certificate

UNCLASSIFIED

Logging into DCO Chat from the JSIN-S (DCO XMPP Client)

You are now ready to begin chatting with DCO XMPP.



[Back to Main Menu](#)

UNCLASSIFIED

Figure 6. Logging into DCO XMPP Chat

(4) Joining a Conference Room: Figures 7 and 8 provide procedures for joining a DCO XMPP chat conference room.

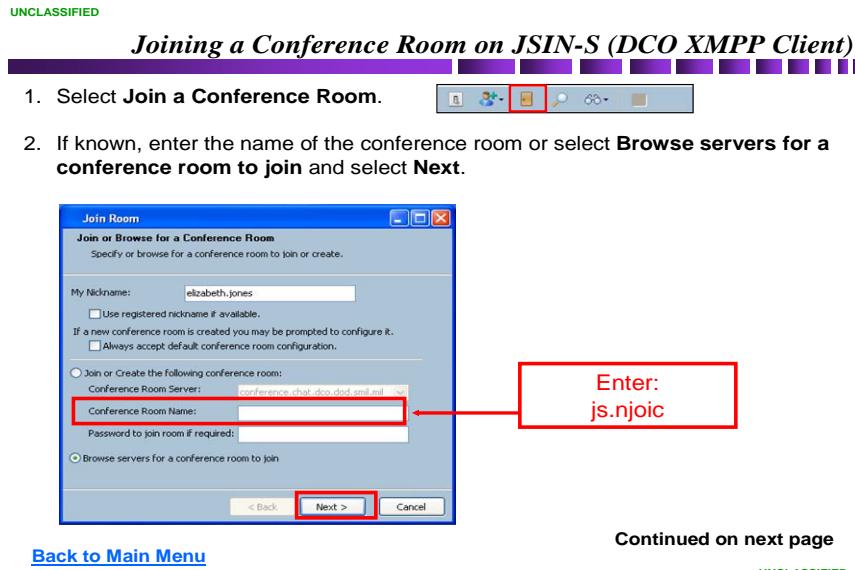


Figure 7. Joining a Conference Room



The conference room window will open.

[Back to Main Menu](#)

Figure 8. Joining a Conference Room

(5) Once in the Joint Staff NJOIC conference room, locate the cursor and enter initial notification in format below.

(6) Enter Initial Notification in DCO XMPP.

(a) Line 1 - type of report (incident, CCIR, etc.)

B-A-A-5

Annex A
Appendix A
Enclosure B

- (b) Line 2 – subject of message
- (c) Line 3 – who, what, when, where, and why if available

(7) DCO XMPP Initial Notification Example.

INCIDENT REPORT
Single event involving multiple INS casualties

240846ZJUL10. (Late Report). ISAF/RC-N. Small arms fire attack against Provincial Reconstruction Team (PRT) MEY on a partnered mounted patrol, 65km SW of Meymaneh. Two F-15s (US) provided CAS. 13 INS KIA.

c. Step-by-Step SKIWeb Instruction:

- (1) Get into SKIWeb: Click the following link or access through the Joint Staff web portal.
 - (a) Link: reference e.
 - (b) Joint Staff Web Portal: reference f. -> SKIWeb (collaboration tab).
- (2) Select your registration (or create a new user if you have never done so before).
- (3) Click the “Select” button and then the “Finish” button.
- (4) Add an event by going to Actions -> Add Event.
- (5) Ignore the event time and expiration boxes; they are the automatically generated time of the report, not the event.
- (6) Enter classification and releasability.
- (7) Enter Impact.
- (8) Enter event title as follows:
 - (a) Reporting Combatant Command.
 - (b) OPREP-1. Message title entry “OPREP-1” identifies the message as an Operation(s) Planning Report.

- (c) Unit Identification Code (UIC). UIC or command submitting report; e.g., DJJ010 (6 characters).
- (d) Serial number. Each reporting command will number reports serially, starting with 001 (3 digits) for the duration of a particular planning sequence or operation. Data in the most recent report, as determined by the serial number, will have precedence over the same data item reported in a previous message.
- (e) Plan Identification Number (PID), code word, or nickname. PID or the Operation Plan (OPLAN) or Concept Plan (CONPLAN)-supported code word or nickname assigned to the operation, if available (see Annex C), e.g., 4000, or REPLAY (C)* (15 characters maximum). Include security classification of the code word, if applicable.
- (f) Subject. Enter the primary subject of the report, e.g., COMMANDER'S ESTIMATE, UPDATE OF LOGISTICS DATA (34 characters maximum).
- (g) Example: CENTCOM, OPREP-1, UIC, 123, CONPLAN 123, Commander's Estimate Update of Logistics Data

(9) Enter event text. See Figure 9 for an example for entering event text into SKIWeb.

(a) Operation Description. Briefly describe the specific military operation for which the present plan is being developed. Once defined and until changed, this paragraph may be used for citing references to previous messages. For the initial entry, include such information as the target areas, role to be played by the US forces, and other significant characteristics necessary to adequately identify the operation being supported. Ordinarily, the initial description by the supported command will be sufficiently comprehensive to apply to all commands. Subsequent reports need to report only substantial modifications in the nature or dimensions of the operation (e.g., expansion in scope or scale, deletion, or addition of tasks) to update the operation description. The following examples illustrate typical operation description statements:

(b) Narrative. Amplify the operation description or provide informative or directive guidance. Normally, only the supported command will prepare a narrative; however, when warranted, any participant command may enter command-unique aspects of the operation having significance for other commands but not reflected elsewhere. In all cases, narrative information must be kept brief and to the point. The Commander's Estimate and the operation order (OPORD), two potential subjects of an

OPREP-1 report, both require passing of certain narrative information. The narrative paragraph is a good vehicle for this text. When so used, structure the content of the narrative as follows:

(c) Objective. Identify the particular operational objective (or a discrete increment) to which the reported information pertains, or to explain the specific purpose of the report. It is especially useful for providing functional context in OPREP-1 messages where operational description and narrative paragraphs are omitted. The following are examples of typical entries that may be made:

(d) Corrections. Report changes or corrections to previous OPREP-1 reports. Refer to message and specific subparagraph to be changed or corrected. For example:

(e) Remarks. Add remarks as appropriate to identify location of deployment data; to enhance comprehension of this OPREP, including an estimate of when a more detailed report (if any) may be expected; and to identify broad assumptions, planning factors, geolocation codes (GEOLOCs), etc.

(f) Ending Text. For exercise messages, the last line of text should repeat the exercise term. If the message is classified, downgrading and declassification instructions must be included. Examples of ending lines:

UNCLASSIFIED

Event Body

UNCLASSIFIED

The screenshot shows the 'Event Body' section of the SKIWeb interface. A red circle highlights the 'Event Body' tab in the navigation bar. To the right, three red thought bubbles provide classification and release instructions: 'Classification and Release', 'COCOM-TYPE-TIME-DESCRIPTION', and 'No need for USMTF'. The main form fields include 'Event Data/Time' (91434Z Nov 2009), 'Expiration Date/Time' (231434Z Nov 2009), 'Classification' (UNCLASSIFIED), 'Dissem Control' (FOUO), 'Event Impact' (Major Impact to Mission Success), 'Event Title' (CENTCOMIR / CJCS CCIR - E03 Non-US Service Member Killed in Action (KIA)), and 'Event Text' (IR 191425Z Nov 09, ISAF/RCS-S. A non-US service member was KIA due to an IED attack while on an armed recon mission south of Kandahar. Casualty was MEDVAC to Kandahar but died enroute. This is also a CJCS CCIR E03).

Figure 9. SKIWeb Event Body

d. Enter Details: See Figure 10 for an example of entering event details into SKIWeb.

- (1) Use IMMEDIATE precedence unless otherwise specified in the implementing directive.
- (2) Use pull down list to input Exercise or add one as appropriate
- (3) Use pull down list to input OPERATION as appropriate
- (4) Ignore the Commander's Critical Information Requirement (CCIR) list at this time. Currently this is only USSTRATCOM CCIRS. In the future, CJCS CCIRS may be added, but they are not at this time.
- (5) Click "Next"

UNCLASSIFIED

Details

- Operation/Exercise
 - Use pull down or add new
- CCIR
 - Currently this is for STRATCOM use only
 - Do not enter any data here
 - Considering expanding to add CJCS CCIRS here, but not there currently

Add Event

Event Party [**Details**] Affected Area Keywords Attachments Links Locations Preview

Event Title CENTCOM IR / CJCS CCIR - *Use like FLASH* Condition (KIA)

Priority Urgent

Exercise

Operation OIF/DEF

CCIR

UNCLASSIFIED

SKIWEB TTP Review / V1 / Plaks / J-39/CSOD / 703-614-9982 / 9 Nov 09

Figure 10. SKIWeb Details

e. Affected Areas: See Figure 11 for an example of entering affected areas into SKIWeb.

- (1) Only select the affected COCOMS.
- (2) This is not a distribution list, everyone will get the message.

UNCLASSIFIED

Affected Area

- THIS IS NOT A DISTRO LIST!
- Choose the area that is affected by the event
- Should include originating COCOM at a minimum

Add Event

Event Body | Details | **Affected Area** | Keywords | Attachments | Links | Locations | Preview

Event Title: CENTCOM IR / CJCS CCIR - EOC Non-US Service Member Killed in Action (KIA)

Affected Areas

- COCOM
 - CENTCOM
 - EUCOM
 - JFCOM
 - NORTHCOM
 - MACOM
 - SOCOM
 - SOUTHCOM
 - STRATCOM
 - TRANSCOM
 - AFRCOM
- OCOM
 - ODCS/Service Command

UNCLASSIFIED

Figure 11. SKIWeb Affected Area

f. Keywords: See Figure 12 for an example of entering keywords into SKIWeb.

- (1) Ensure that event type is input using the drop down list.
- (2) The keywords are case sensitive...USE ALL CAPS.
- (3) Input keywords one at a time.
- (4) Individual keywords can be removed if needed.

Add Event

Event Body | Details | Affected Area | **Keywords** | Attachments | Links | Locations | Preview

Event Title: CENTCOM IR / CJCS CCIR - EOC Non-US Service Member Killed in Action (KIA)

Enter a new Keyword in the location and press the add button.
If the keyword already exists in the system a dropdown box will appear to select from.

Keywords:

This event has the missing keyword(s):

- CENTCOM
- AFGHANISTAN

UNCLASSIFIED

Figure 12. SKIWeb Keywords

B-A-A-10

Annex A
Appendix A
Enclosure B

g. Attachments and Links:

- (1) Add links and/or attachments here.
- (2) You must be logged in to upload attachments.
- (3) Logging in is different from “Registering.”
- (4) There is no need to post a MS Word copy of the data you are typing in the form.
- (5) Links to more data/where the issue is being worked i.e. a piracy report might link to the Piracy COI (reference g).
- (6) Click “next.”

h. Locations: See Figure 13 an example of entering locations into SKIWeb."

- (1) You can geo-tag reports here.
- (2) Ignore “Location Date/Time” these are auto populated.
- (3) There are two ways to input locations.
 - (a) Method 1: Search for location.
 1. Input the city name in the “Location Name” box.
 2. Do not include country, state, county etc.
 3. When inputting a country, use the full name, not a country code.
 4. Click Search (not enter!)
 5. If there are multiple results, choose the correct one in the “Gazetteer Results” pull down list.
 - (b) Method 2: Inputs coordinates by hand.
 1. Type name in “Location Name” but do not search.
 2. Input coordinates IAW the example next to the box.

3. Input radius/altitude if appropriate.
4. Input description, this is what will show up in maps as a name.
5. Click “Add Location” otherwise you will have to reenter the data!

(4) Click “Next.”

(5) Review the message and click “finish.”

UNCLASSIFIED

Locations

• Enter city name by itself
 – “Balad” not “Balad , Iraq”
 – Do not use country codes (Iraq, not IZ)
 – Hit the search button, not enter

• Or enter coords by hand
 – Input name in the Location name box, but do not search
 – Coords IAW the example

• Hit Add Location
 • You can have multiple locations if desired

Event Title: CENTCOM IR / CJCS CCIR - EO3 Non-US Service Member Killed In Action (KIA)

Add Location

* Location Data/Time: 191448Z Nov 2009 (DD-MM-YY) The date and time the incident occurred.

* Location Name: Kandahar , Afghanistan Exact Match Search...
 Search for location name (city) or enter coordinates directly.
 + Gazetteer Results: Kandahar , Afghanistan LAT 31.6125 LON 65.709444

* Latitude: 31.6125 Example: 35.7652778 N or 35.7652778
 * Longitude: 65.709444 Example: 80.8388889 E or -80.8388889

Radius of Interest: _____ in miles

Altitude/Elevation: _____ Feet Meter Sea Level

Description: IED Attack Additional information about the location. Example "Earthquake Epicenter" or "Blast Site", UNCLASSIFIED

SKIWEB T1 Review / V1 / Plots / J-39(CSO) / 703.614-9982 / 9 Nov 09

Figure 13. SKIWeb Locations

- i. To Update/Edit Messages:
 - (1) Log in (registered is not good enough).
 - (2) Append “(Update n)” to event title (n is the update number).
 - (3) Change the information in the message.
 - (4) Add a blog that says what you changed.
 - (5) Save.

(6) Examples:

- (a) Initial report: CENTCOM IR / CJCS CCIR – F03 280515EDT OCT INCIDENT INVOLVING US PERSONNEL.
- (b) Update: CENTCOM IR / CJCS CCIR – F03 280515EDT OCT INCIDENT INVOLVING US PERSONNEL (UPDATE 1).
- (c) Update 2: CENTCOM IR / CJCS CCIR – F03 280515EDT OCT INCIDENT INVOLVING US PERSONNEL (Update 2).

j. To Close Out a Message:

- (1) Log in.
- (2) Preface the event title with "(CLOSED)."
- (3) Example: (CLOSED) CENTCOM IR / CJCS CCIR – F03 280515EDT OCT INCIDENT INVOLVING US PERSONNEL.

k. CJCS CCIRS:

- (1) The goal is to notify the CJCS faster.
- (2) COCOMS report CJCS CCIRS if they perceive they have been Tripped.
- (3) To the max extent feasible, report first, then coord/ approve.
- (4) Remember you can always edit/delete an erroneous report.
- (5) CJCS CCIR tag can also be added/removed.
- (6) TTP.
- (7) Add CJCS CCIR to Message Title.
- (8) Add CJCS CCIR to keyword.
- (9) Example/
 - (a) CENTCOM IR 280515EDT OCT INCIDENT INVOLVING US PERSONNEL.

(b) CENTCOM IR/ CJCS CCIR – F03 280515EDT OCT INCIDENT INVOLVING US PERSONNEL.

3. DMS/AMHS Report Format for Operations Planning. Use the DMS/AMHS system if:

- a. In the event of a DCO XMPP system failure or the NMCC fails to acknowledge, submit report via SKIWeb and email posting to NMCC. Submit follow-up and amplification information via SKIWeb using TTPs posted in SKIWeb.
- b. If there is a SKIWeb system failure.
- c. DMS/AMHS Reporting Procedures and Format Explanations. Describes the reporting requirements for each report element. Submit reports as required to satisfy planning information needs. In addition to mandatory elements, use only applicable paragraphs and subparagraphs. Table 1 is a preformatted OPREP-1 for use in time-sensitive crisis situations. Use IMMEDIATE precedence unless otherwise specified in the implementing directive.

(1) FROM: Command originating or updating the information.

(2) TO: The DMS/AMHS Address for the NMCC is: JOINT STAFF J3 NMCC OPS (SC). Include action addressee(s) for appropriate planning participants directly concerned as identified by the originator. Specific action addressees may be designated in the implementing directive. NMCC will disseminate message as required.

(3) INFO: Information addressees will be all other interested planning participants as identified by the originator. Specific INFO addressees may be designated in the implementing directive.

d. Example:
FROM: HQ USAFE RAMSTEIN AB GE
TO: HQ USEUCOM VAIHINGEN GE
INFO: CJCS NMCC WASHINGTON DC
CJCS NAOC OFFUTT AFB NE
CSA WASHINGTON DC
CNO WASHINGTON DC
CSAF WASHINGTON DC
CMC WASHINGTON DC
AMC SCOTT AFB IL
CDR FORSCOM FT MCPHERSON GA
HQ ACC Langley AFB VA

MANDATORY LINES		EXPLANATION (Subparagraph)
(M)	Message Precedence	2a
(M)	FROM	
(M)	TO	
	INFO	
	CLASSIFICATION Exercise Term (If applicable)	2b
(M)	OPREP-1/UIC/Serial Number/PID, Code Word/Subject or Nickname	2b
	1. () Operation Description	2c
	2. () Narrative	2d
	3. () Objective	2e
	4. () Correction(s)	2f
	5. () Remarks	2g
	Exercise Term (If applicable) DECL "Date"	2h
NOTE: (M) Indicates mandatory line. () Will contain paragraph classification markings in an actual classified message, e.g., (S) for Secret, etc. Unclassified messages may omit paragraph markings.		

Table 1. OPREP-1 Format

(1) Beginning Text. The beginning text, or first line, is structured as follows:

- (a) The first line of text always contains the highest security classification of the message information as determined by the originator, e.g.: CONFIDENTIAL.*
- (b) The exercise term (e.g., PRIME RATE) is used only for exercises.
- (c) The next line of text contains the following items separated by virgules (/):
 - (d) OPREP-1. Message title entry “OPREP-1” identifies the message as an Operation(s) Planning Report.
 - (e) Unit Identification Code (UIC). UIC or command submitting report; e.g., DJJ010 (6 characters).
 - (f) Serial number. Each reporting command will number reports serially, starting with 001 (3 digits) for the duration of a particular planning sequence or operation. Data in the most recent report, as determined by the serial number, will have precedence over the same data item reported in a previous message.

(g) PID, code word, or nickname. PID or the OPLAN or CONPLAN-supported code word or nickname assigned to the operation, if available (see Annex C), e.g., 4000, or REPLAY (C)* (15 characters maximum). Include security classification of the code word, if applicable.

(h) Subject. Enter the primary subject of the report, e.g., COMMANDER'S ESTIMATE, UPDATE OF LOGISTICS DATA (34 characters maximum).

Examples of beginning text:

UNCLASSIFIED OPREP-1/FFBSDO/005/4999/EVAL
RESPONSE

(2) Enter event text with the following:

(a) Operation Description. Briefly describe the specific military operation for which the present plan is being developed. Once defined and until changed, this paragraph may be used for citing references to previous messages. For the initial entry, include such information as the target areas, role to be played by the US forces, and other significant characteristics necessary to adequately identify the operation being supported. Ordinarily, the initial description by the supported command will be sufficiently comprehensive to apply to all commands. Subsequent reports need to report only substantial modifications in the nature or dimensions of the operation (e.g., expansion in scope or scale, deletion, or addition of tasks) to update the operation description. The following examples illustrate typical operation description statements:

(b) Narrative. Amplify the operation description or provide informative or directive guidance. Normally, only the supported command will prepare a narrative; however, when warranted, any participant command may enter command-unique aspects of the operation having significance for other commands but not reflected elsewhere. In all cases, narrative information must be kept brief and to the point. The Commander's Estimate and the OPORD, two potential subjects of an OPREP-1 report, both require passing of certain narrative information. The narrative paragraph is a good vehicle for this text. When so used, structure the content of the narrative as follows:

(c) Objective. Identify the particular operational objective (or a discrete increment) to which the reported information pertains, or to explain the specific purpose of the report. It is especially useful for providing functional context in OPREP-1 messages where operational description and

narrative paragraphs are omitted. The following are examples of typical entries that may be made:

(d) Corrections. Report changes or corrections to previous OPREP-1 reports. Refer to message and specific subparagraph to be changed or corrected. For example:

(e) Remarks. Add remarks as appropriate to identify location of deployment data; to enhance comprehension of this OPREP, including an estimate of when a more detailed report (if any) may be expected; and to identify broad assumptions, planning factors, GEOLOCs, etc.

(f) Ending Text. For exercise messages, the last line of text should repeat the exercise term. If the message is classified, downgrading and declassification instructions must be included. Examples of ending lines:

(3) Examples of the following applications of the DMS/AMHS formatted OPREP-1 are shown as they might appear when used during actual crises:

- (a) OPREP-3 requirements are outlined in reference a.
- (b) Commander's Evaluation Request, Figure 14. (CDREVALREQ, USMTF)
- (c) Course of Action Evaluation Response (Component Input), Figure 15. (COAEVALRESP, USMTF)
- (d) Commander's Estimate, Figure 16. (CDRESTIMATE, USMTF)
- (e) Preliminary Closure Estimate, Figure 17.
- (f) OPORD, Figure 18. (OPORD, USMTF)

IMMEDIATE

FROM: HQ USJFCOM NORFOLK VA
TO: CDR COMFORSCOM FT MCPHERSON GA
HQ ACC Langley AFB VA
COMMARFORLANT
(ETC.)
INFO: CJCS WASHINGTON DC
CSA WASHINGTON DC
CNO WASHINGTON DC
CSAF WASHINGTON DC
CMC WASHINGTON DC
NSACSS FT GEORGE G MEADE MD
CDR USTRANSCOM SCOTT AFB IL
(ETC.)

SECRET*

OPREP-1/DJ2000/001/2999/EVALUATION REQUEST

1. () OPERATION DESCRIPTION REFERENCE. CJCS 151709ZJUN2003 (WARNING ORDER)
2. () NARRATIVE

A. () TASKING. REQUEST ACTION ADDRESSEES EVALUATE AND SUBMIT THEIR RESPECTIVE REQUIREMENTS AND PROPOSALS FOR CARRYING OUT THE COURSES OF ACTION IDENTIFIED IN REFERENCED CJCS WARNING ORDER. SUSPENSE TIME FOR RESPONSE IS NOT LATER THAN 161430ZJUN2003. ADDITIONAL GUIDANCE IS PROVIDED BELOW.

B. () SITUATION. HOSTILITIES ARE UNDERWAY IN FOUR SEPARATE AREAS OF ORANGELAND, INCLUDING THE CAPITAL AND OTHER MAJOR URBAN CENTERS. LEFTIST INSURGENT FORCES HAVE MOUNTED A STRONG PSYOP CAMPAIGN AND ARE EXPLOITING WIDESPREAD ANTI-GOVERNMENT FEELING TO GAIN POPULAR SUPPORT. MASS UPRIISINGS BY DISSIDENTS ARE IMMINENT UNLESS...

Figure 14. Commander's Evaluation Request

* THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION PURPOSES ONLY.

C. () FACTORS AFFECTING POSSIBLE COURSES OF ACTION. THE MAIN AIR AND SEA ACCESSES TO ORANGELAND ARE ISOLATED, INOPERABLE BECAUSE OF DAMAGE, OR UNDER INSURGENT CONTROL. INTERNAL COMMUNICATIONS ARE SEVERED AND DISRUPTED RAIL AND HIGHWAY NETWORKS IN THE INTERIOR CUT. THE APPROACHING RAINY SEASON...

D. () ENEMY CAPABILITIES. TOTAL EFFECTIVE INSURGENT STRENGTH IS ESTIMATED AT 2,000-2,500, LIMITED TO LIGHT ARMAMENT BUT WELL TRAINED AND HIGHLY MOBILE (COMMANDERED CIVILIAN VEHICLES). INSURGENT-LED IRREGULAR AUXILIARIES REPORTEDLY NUMBER ANOTHER...

E. () CONCEPT OF OPERATIONS

(1) () GENERAL. IN ORDER TO MINIMIZE FURTHER CASUALTIES AND DESTRUCTION, US MILITARY ACTION WILL BE DESIGNED TO END HOSTILITIES SIMULTANEOUSLY IN ALL INSURGENT AREAS AS SOON AS POSSIBLE. THE OVERALL OPERATIONAL CONCEPT IS FOR A RAPID SURGE OF FORCE APPLICATION FROM THE OUTSET, WITH SUFFICIENT FORCES COMMITTED WITHIN THE INITIAL 6-HOUR PERIOD TO SAFEGUARD THREATENED US NATIONALS, SUPPRESS ORGANIZED RESISTANCE IN THE FOUR CRITICAL POPULATION CENTERS, AND PREVENT...

(2) () COURSE OF ACTION PLANNING PARAMETERS

(A) () COURSE OF ACTION ONE: EMPLOY A JOINT ARMY-AIR FORCE TASK FORCE. MAJOR ARMY TACTICAL CONTINGENTS WILL CONSIST OF A TWO-BRIGADE FORCE (UP TO SIX MANEUVER BATTALIONS) WITH APPROPRIATE ACCOMPANYING COMBAT SUPPORT TO BE INTRODUCED BY AIR, PLUS FOLLOW-ON SERVICE SUPPORT AS REQUIRED. MAJOR AIR FORCE TACTICAL CONTINGENTS WILL CONSIST OF UP TO...

(B) () COURSE OF ACTION TWO: EMPLOY A MARINE LANDING FORCE IN CONJUNCTION WITH NAVAL AMPHIBIOUS SURFACE, AND AIR SUPPORT ELEMENTS. THE MAJOR MARINE TACTICAL CONTINGENT WILL CONSIST OF UP TO...

(C) () COURSE OF ACTION THREE: EMPLOY A JOINT ARMY-NAVY-MARINE-AIR FORCE TASK FORCE, WITH COORDINATED AIR AND AMPHIBIOUS INTRODUCTION OF GROUP ELEMENTS. MAJOR TACTICAL CONTINGENTS WILL CONSIST OF...

Figure 14. Commander's Evaluation Request (cont'd)

F. () OPERATIONAL CONSTRAINTS. BLUELAND IS EXPECTED TO ANNUL EXISTING TREATIES GRANTING US STAGING, BASING AND MARITIME PRIVILEGES. OVERFLIGHT RIGHTS ARE LIKELY TO BE DENIED BY PINKLAND AND...

3. () OBJECTIVE. THIS REPORT PROVIDES AMPLIFYING GUIDANCE FOR DEVELOPING COURSE OF ACTION EVALUATIONS BY COMPONENT AND SUPPORTING COMMANDS HAVING A ROLE IN PROJECTED OPERATIONS ADDRESSED TO THE CURRENT ORANGELAND CRISIS.

4. () REMARKS. FORCES AS SHOWN IN JOPES DATABASE, OPLAN IDENTIFICATION NUMBERS 2222A, 2222B, 2222C, RESPECTIVELY.

CLASSIFIED BY: * MG JOHN DOE, USA, J-3

REASON: 1.4(A)

DECLASSIFY ON: 12 DECEMBER 2017

Figure 14. Commander's Evaluation Request (cont'd)

* THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION PURPOSES ONLY.

IMMEDIATE

FROM: AMC SCOTT AFB IL
TO: HQ USEUCOM VAIHINGEN GE
INFO: CJCS WASHINGTON DC
HQ USSOCOM MACDILL AFB FL
NSACSS FT GEORGE G MEADE, MD
(ETC.)

UNCLASSIFIED

OPREP-1/FFBSD0/002/4999/EVAL RESPONSE

1. OPERATION DESCRIPTION REFERENCES

- A. CJCS 111408ZAUG2003
- B. USEUCOM 121942ZAUG2003

2. NARRATIVE. RECOMMEND COURSE OF ACTION ONE AS THE MOST RAPID WAY OF BRINGING US MILITARY FORCES TO BEAR IN THE OBJECTIVE AREA IN TIME TO PREVENT... COURSE OF ACTION THREE REQUIRES TOO LONG A LEADTIME FOR SURFACE DEPLOYMENT... COURSE OF ACTION TWO DOES NOT INVOLVE USAFE.

3. OBJECTIVE. THIS REPORT PROVIDES EVALUATION AND INFORMATION ON MAJOR FORCES FOR COURSES OF ACTION OUTLINED IN REFERENCED USEUCOM REQUEST.

4. REMARKS

- A. FORCES AS LISTED IN JOPES DATABASE OPLAN IDENTIFICATION NUMBERS 4123A, 4123B, AND 4123C, RESPECTIVELY.
- B. BARE-BASE OPERATION CONDITIONS AT PALM INTERNATIONAL AIRPORT WILL RESULT IN 4- TO 6-HOUR DELAY IN ACHIEVING INITIAL...

Figure 15. Course of Action Evaluation Response (Component Input)

IMMEDIATE

FROM: HQ USJFCOM NORFOLK VA
TO: CDR COMFORSCOM FT MCPHERSON GA
HQ ACC Langley AFB VA
(ETC.)
INFO: CJCS WASHINGTON DC
CSA WASHINGTON DC
CNO WASHINGTON DC
CSAF WASHINGTON DC
CMC WASHINGTON DC
NSACSS FT GEORGE G MEADE MD
CDR USTRANSCOM SCOTT AFB IL
(ETC.)

SECRET*

OPREP-1/DJ5000/004/5399/COMMANDER'S ESTIMATE

1. () OPERATION DESCRIPTION. ORANGELAND EMERGENCY MILITARY PROTECTION/EVACUATION OF US AND DESIGNATED FOREIGN NATIONALS. IN ADDITION, CONDUCT COUNTERINSURGENCY MILITARY ASSISTANCE OPERATIONS IN SUPPORT OF THE GOVERNMENT OF ORANGELAND.

2. () NARRATIVE

A. () MISSION. WHEN DIRECTED BY THE SECDEF THROUGH THE CJCS, USPACOM WILL CONDUCT MILITARY OPERATIONS TO...

B. () SITUATION AND COURSES OF ACTION

(1) () CONSIDERATIONS AFFECTING THE POSSIBLE COURSES OF ACTIONS. INSURGENCY IS CONCENTRATED IN THE BUILT-UP SOUTHEAST REGION OF ORANGELAND WHERE THE MAJOR AIR AND SEA ACCESS FACILITIES ARE LOCATED. MOST OF THE POPULACE IS EXPECTED TO BE NEUTRAL AND NOT INTERFERE WITH US OPERATIONS. THE GREEN ETHNIC MINORITY OCCUPYING THE REMOTE INTERIOR HIGHLANDS AND THE SOUTHWEST COASTAL AREA MAY BE VULNERABLE TO PSYOP OPERATIONS WITH THE OBJECTIVE OF SECURING THEIR COOPERATION WITH US FORCES. TYPHOON TRIXY LOCATED NEAR AND MOVING SOUTH, EXPECTED TO HIT THE NORTH COAST IN 36 HOURS. THE EFFECT ON...

Figure 16. Commander's Estimate

* THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION PURPOSES ONLY.

(2) () ENEMY CAPABILITIES. ORGANIZED INSURGENT STRENGTH IS ESTIMATED AT 1,000 TO 1,500 ARMED WITH LIGHT INFANTRY WEAPONS AND CAPABLE OF...

(3) () OWN COURSES OF ACTION

(A) () COURSE OF ACTION ONE: AIRDROP ABN INF SUPPORTED BY TACTICAL AIR (TACAIR) TO SEIZE AIRPORT AND EVACUATION ROUTES, FOLLOWED BY AIR LANDED BUILDUP OF ARMY FORCES TO SECURE CAPITAL AREA THEN RAPIDLY EXPAND AREA UNDER CONTROL UNTIL... MAJOR FORCES EMPLOYED WILL INCLUDE:

1. () 2 BDE ARMY FORCE COMPRISING 2 ABN INF BNS, 3 MECH INF BNS, 2 MP BNS, 1 RECCE CO, 4 HELO COS...

2. () AF TACAIR SUPPORT CONSISTING OF 2 TFS, 1 TAC RECCE ELEMENT...

(B) () COURSE OF ACTION TWO: AMPHIBIOUS ASSAULT BY MARINE FORCE TO SEIZE BEACHHEAD ON SOUTHWEST COAST, THEN ADVANCE TO SECURE SEAPORT AND AIRPORT IN VICINITY OF FOLLOWED BY AIR LANDED AND PORT-DEBARKED BUILDUP OF MARINE FORCES TO... MAJOR FORCES EMPLOYED WILL INCLUDE:

1. () MARINE EXPEDITIONARY FORCE (FWD) COMPOSED OF REGIMENTAL LANDING TEAM, MARINE AIRCRAFT GROUP, AND...

2. () NAVAL TASK FORCE CONSISTING OF AMPHIBIOUS GROUP, CVBG COMPOSED OF...

(C) () COURSE OF ACTION THREE: SIMULTANEOUS AIRDROP OF ABN BDE FORCE IN CAPITAL AREA AND AMPHIBIOUS LANDING BY... MAJOR FORCES EMPLOYED WILL INCLUDE:

1. () ARMY ABN BDE FORCE COMPRISING...

2. () MARINE EXPEDITIONARY FORCE (FWD) COMPRISING...

C. () ANALYSIS OF OPPOSING COURSES OF ACTION. US AIRBORNE OPERATIONS IN THE SOUTHEAST REGION CANNOT BE EFFECTIVELY RESISTED BY INSURGENT FORCES BUT ...

Figure 16. Commander's Estimate (cont'd)

D. () COMPARISON OF OWN COURSES OF ACTION. COURSE OF ACTION ONE WILL PROVIDE EARLIEST SECURITY FOR THREATENED US NATIONALS IN CAPITAL. HOWEVER, THIS WILL PROLONG US OPERATIONS TO SUPPRESS THE INSURGENCY ELSEWHERE IN THE REMAINDER OF ORANGELAND. COURSE OF ACTION TWO WILL...

E. () DECISION. RECOMMEND COURSE OF ACTION THREE BECAUSE...

3. () OBJECTIVE. THIS REPORT PROVIDES THE BASIC COMMANDER'S ESTIMATE AND RECOMMENDATION. SUPPLEMENTAL INFORMATION ON FORCES AND LOGISTICS FOR EACH COURSE OF ACTION TO FOLLOW.

4. () REMARKS

A. () FORCES AS SHOWN IN JOPES DATABASE PLAN IDENTIFICATION NUMBERS 5999A, 5999B, AND 5999C, RESPECTIVELY.

B. () ESTIMATE ASSUMES AVAILABILITY OF PRESENT BLUELAND BASING, STAGING, AND OVERFLIGHT RIGHTS.

C. () (ETC.).

CLASSIFIED BY*: MG JOHN DOE, USA, J3

REASON: 1.4(A)

DECLASSIFY ON: 01 JUN 2013

Figure 16. Commander's Estimate (cont'd)

* THE CLASSIFICATION OF THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION ONLY.

IMMEDIATE

FROM: AMC SCOTT AFB IL
TO: HQ USEUCOM VAIHINGEN GE
INFO: CJCS WASHINGTON DC
HQ USSOCOM MACDILL AFB FL
NSACSS FT GEORGE G MEADE MD
(ETC.)

SECRET*

OPREP-1/DJ9000/002/RIPPLE()/PRELIM CLOSURE ESTIMATE

1. () OPERATION DESCRIPTION REFERENCES

- A. () USEUCOM 140336ZMAY2003
- B. () USCENTCOM 121105ZMAY2003

2. () NARRATIVE. BASED ON COMUSEUCOM AND COMUSCENTCOM MESSAGES, CLOSURE ESTIMATE FOR COURSES ONE AND TWO IS 46 HOURS. COURSE OF ACTION THREE ESTIMATED CLOSURE IS 59 HOURS.

3. () REMARKS

- A. () PLANNING FACTORS
 - (1) () AIRDROP AIRLAND-
 - (A) () 11 PERSONNEL LOADS AIRDROPPED BY C-141S.
 - (B) () ...
 - (2) () AIRLAND ONLY-
 - (A) () 28 PERSONNEL LOADS AIR LANDED BY C-130S....
 - (B) () ...
 - (3) () 15 MINUTE SEPARATION FOR AIRLAND...
 - (4) () AIRDROP TOT 22 HOURS...

CLASSIFIED BY*: MG JOHN DOE, USA, J-3

REASON: 1.4(A)

DECLASSIFY ON: 11 AUGUST 2028

Figure 17. Preliminary Closure Estimate

* THE CLASSIFICATION OF THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION ONLY.

IMMEDIATE

FROM: HQ USSOUTHCOM MIAMI FL
TO: AMC SCOTT AFB IL
HQ USSOCOM MACDILL AFB FL
HQ USJFCOM NORFOLK VA
INFO: CJCS WASHINGTON DC
CSA WASHINGTON DC
CNO WASHINGTON DC
CSAF WASHINGTON DC
CMC WASHINGTON DC
NSACSS FT GEORGE G MEADE MD

SECRET*

OPREP-1/DJ2000/013/SPRING RAIN/OPORD

1. () OPERATION DESCRIPTION REFERENCES

- A. () CJCS 051148ZJUL2003
- B. () USJFCOM 072235ZJUL2003
(ETC.)

2. () NARRATIVE – TASK ORGANIZATION

US SOUTHERN COMMAND	USSOUTHCOM
US ATLANTIC FLEET	USLANTFLT
AIR COMBAT COMMAND	ACC
US FORCE BROWNLAND	COMUSFORBROWN
JOINT TASK FORCE 144	CJTF 144
ARMY FORCES	
1 INF BDE TF, ABN	CTF 141
NAVAL FORCES	
TASK FORCE 24	CTF 24
USS KEARSAGE	
USS TORTUGA	
USS AUSTIN	
TASK FORCE 25	CTF 25
32 MEU	

Figure 18. Operation Order

* THE CLASSIFICATION OF THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION ONLY.

TASK FORCE 26	CTF26
USS GEORGE WASHINGTON	
USS SUPPLY	
AIR FORCE FORCES	
2 TAC FIGHT SQ	CTF 142

A. () SITUATION. INTERNAL STABILITY IN BROWNLAND HAS DETERIORATED TO SUCH AN EXTENT THAT US MILITARY OPERATIONS ARE...INSURGENT FORCES, USING GUERILLA TACTICS AND TERRORISM, HAVE REDUCED THE CAPITAL AREA TO A STATE OF ANARCHY AND THREATENED...

(1) () ENEMY FORCES. SEE CURRENT SPIREP AND DIN. PINK PACT COUNTRIES SUPPORT INTERNAL INSURGENT ACTIVITY.

(2) () FRIENDLY FORCES. GOVERNMENT OF BROWNLAND, GOVERNMENT OF SUNTAN REPUBLIC.

B. () MISSION. WHEN DIRECTED, USSOUTHCOM WILL CONDUCT MILITARY OPERATIONS TO...

C. () EXECUTION

(1) () CONCEPT OF OPERATIONS. IN CONJUNCTION WITH SHOW OF FORCE AIR AND NAVAL OPERATIONS, SIMULTANEOUSLY INTRODUCE AIRBORNE AND AMPHIBIOUS ASSAULT FORCES INTO BROWNLAND TO SEIZE AND SECURE AIRPORT AND SEAPORT FACILITIES. CONTINUE BUILDUP OF GROUND FORCES AND ADVANCE ON...

(2) () FIRST TASKING ASSIGNMENT—COMJFCOM. ON ORDER OF CJTF 144, COMMENCE MOVEMENT OF FORCES AND BE PREPARED TO...

(3) () SECOND TASKING ASSIGNMENT—ACC. COMMENCE MOVEMENT OF ASSIGNED FORCES TO BLUE ISLAND AIR BASE TO CLOSE NLT...

(4) () THIRD TASKING ASSIGNMENT—COMLANFLT. CHOP TF 24 TO CJTF 144. ON ORDER OF CJTF 144, COMMENCE MOVEMENT OF USMC EXPEDITIONARY FORCE (FWD) OUTLINED IN...

(5) () FOURTH TASKING ASSIGNMENT—AMC. PROVIDE AIRLIFT ASSETS TO MEET FORCE LIFT REQUIREMENTS OUTLINED IN PARA...

Figure 18. Operation Order (Cont'd)

(6) () COORDINATING INSTRUCTIONS: SEE ALERT ORDER CJCS 051148ZJUL1995 AS AMENDED HEREIN....

(A) () THIS OPORD EFFECTIVE FOR PLANNING UPON RECEIPT EXECUTION ON ORDER.

(B) () DIRLAUTH FOR PLANNING AND OPERATIONS WITH INFO CJCS AND...

(C) () REPORTS WILL BE...

(D) () ANTICIPATED TIME OF EXECUTION (D-DAY) IS...

(E) () RULES OF ENGAGEMENT WILL BE IAW POLICY OUTLINED IN PARA 3, APPENDIX C TO USSOUTHCOM CONPLAN 6999, EXCEPT THAT ALL CHEMICAL WARFARE IS PROHIBITED, INCLUDING USE OF RIOT CONTROL AGENTS, AND...

D. () ADMINISTRATION AND LOGISTICS. IAW PARA 4 USSOUTHCOM CONPLAN 6999, AS AMENDED HEREIN:

(1) () ASSUMPTIONS. AIRLIFTED COMBAT UNITS WILL HAVE TO BE RESUPPLIED AFTER 5 DAYS OF OPERATIONS. HUMANITARIAN RELIEF, FOOD, AND MEDICAL SUPPLIES ARE NOT REQUIRED UNTIL THE COMBAT PHASE OF OPERATIONS IS...

(2) () MOBILITY/TRANSPORTATION. AMC AIRLIFT WILL BE USED FOR INITIAL EVACUATION FOLLOWED BY SEA EVACUATION USING TF 24 SHIPPING WHEN...

(3) () PUBLIC AFFAIRS. THERE SHALL BE NO PUBLIC COMMENT ON...

(4) () NO RELIGIOUS THEMES OR SYMBOLS WILL BE USED IN ANY PSYOP CAMPAIGNS BECAUSE...

E. () COMMAND AND SIGNAL

(1) () USSOUTHCOM IS SUPPORTED COMMAND.

(2) () CJTF 144 IS ON-SCENE OPERATIONAL COMMANDER UNTIL COMUSFORCES BROWNLAND IS ACTIVATED AND OPCON IS IN-COUNTRY GROUND FORCES...

Figure 18. Operation Order (Cont'd)

(3) () COMMAND RELATIONSHIPS AS OUTLINED IN ANNEX J,
USSOUTHCOM CONPLAN 6999.

(4) () COMMAND, CONTROL, COMMUNICATIONS, AND COMPUTER
SYSTEMS PER ANNEX K, USSOUTHCOM CONPLAN 6999, AS AMENDED
HEREIN...

3. () OBJECTIVE. THIS REPORT FORMS THE USSOUTHCOM OPORD FOR
OPERATION SWITCHBOARD AND CONTAINS THE SUPPORTING FORCE, UNIT
LOGISTIC, AND TRANSPORTATION INFORMATION.

4. () REMARKS

A. () DIRECT COORDINATION WITH JDA AUTHORIZED TO UPDATE
TRANSPORTATION MOVEMENT INFORMATION. KEEP THIS HEADQUARTERS
ADVISED. FLOW PLANS FROM TOA DUE NLT 091400ZJUL2003.

B. () TMGF EQUALS BLUE ISLAND...

CLASSIFIED BY: * MG JOHN DOE, USA, J-3

REASON: 1.4(A)

DECLASSIFY ON: 10 OCTOBER 2028

Figure 18. Operation Order (Cont'd)

* THE CLASSIFICATION OF THIS PAGE IS UNCLASSIFIED. CLASSIFICATION MARKINGS ARE FOR ILLUSTRATION ONLY.

(INTENTIONALLY BLANK)

ANNEX B TO APPENDIX A TO ENCLOSURE B

UNIFORM REPORTING OF DATE-TIMES

1. The various date-times required by the OPREP reporting procedures may be expressed for planning purposes either relative to alerting or relative to C-day. When known, use actual date-times. Relative date and times can be fully accommodated in eight-character fields. Relative times in whole days can be accommodated in the first four positions of the field.
2. Time related to alert will be expressed as number of days and hours (minutes, if required) from receipt of an alert order. The format is first character -- A, followed by three characters for days and, as required, two each for hours and minutes. For example: A008 means 8 days after alert; A00210 means 2 days, 10 hours after alert; A0000530 means 0 days, 5 hours, 30 minutes after alert. The entry A999 means on call.
3. Time relative to C-day will be expressed as the number of days (and hours, minutes, if required) before or after the designated C-day.
 - a. Prefix C is entered for C-day and subsequent days.
 - b. Prefix N (negative) is entered for times occurring on days prior to C-day.
 - c. The format is first character -- C or N, followed by three characters for days, (plus or minus), and two each for hour and minutes as required. For example:
 - (1) C000 means C-day
 - (2) C014 means C + 14 days
 - (3) N009 means C - 9 days
 - (4) C00208 means C + 2 days + 8 hours
 - (5) N00318 means C - 3 days + 18 hours (i.e., 54 hours before C-day)
 - (6) C0000430 means C + 4 hours + 30 minutes
 - (7) N0011215 means C - 1 day + 12 hours + 15 minutes (i.e., 11 hours, 45 minutes prior to C-day)

4. Actual date-times are expressed in the format: calendar day of the month, (two characters), hour of the day and minutes (four characters), time zone suffix -- normally Z (Zulu) for Universal Time, month (3 characters), and year (4 characters); e.g., 041530ZNOV2003 means the 4th of November 2003 at 1530 hours (Z). The time zone suffix (Z) should always be included to distinguish actual from relative times.
5. Times used in this document are IAW JP 1-02, "Department of Defense Dictionary of Military and Associated Terms."

ANNEX C TO APPENDIX A TO ENCLOSURE B

PLAN IDENTIFICATION NUMBER

1. Each plan is assigned a permanent, four-digit number. This number, once assigned, will be used for the life of the plan.
2. For each phase or annex, as required, each supported combatant command may append a separate one-digit identification number or letter to the PID.
3. The Joint Operation Planning and Execution System (JOPES) governs time-sensitive planning procedures and guidance for course of action development, reporting instructions, coordination with other combatant commands, and the formats for CJCS orders. During course of action development, the supported commander should select an unused PID to identify the plan being prepared if an existing OPLAN or CONPLAN has not been selected. The supported commander should also select a code word for the operation.

(INTENTIONALLY BLANK)

ANNEX D TO APPENDIX A TO ENCLOSURE B

GEOLOCATION CODES

1. All codes for all locations (e.g., origin, port of embarkation (POE), port of debarkation (POD), or destination) should be selected from the Standard Specified Geographic Location File (GEOFILER) managed by the Command Systems Operations Division, Operations Directorate (J-3), Joint Staff, and available via JOPES.
2. The GEOFILER is an automated file of worldwide geographic locations, including water areas. This file contains the following fields of data: GEOLOC, name, installation type (e.g., international airport), state or country code and abbreviation, and coordinates. The following is a sample extract of the file:

<u>Geolocation Code</u>	<u>Location Name</u>	<u>Inst</u>	<u>State or Country Code</u>	<u>Short State/ Country Name</u>
AFMS	ALLENTOWN	APT	42	PENNA
AFMY	ALLENTOWN	CTY	42	PENNA
ETFB	CP LEJUENE	MGI	37	N.C.
XPQF	UNKN EXST	ABS	UN	UNKN
OOXG	MEXICO, GULF OF	GLF	1M	GMEX
OOXT	WESTERN MED	SEA	8W	WMED
OOXY	N. PACIFIC OC	OCN	3A	NPAC

3. There may be more than one GEOLOC for the same location name. The difference is in the type of installation. Exercise care to ensure that the code selected most accurately portrays a location in the context of the report. For example: AFMY might be used when Allentown (city) is reported as an origin or destination, whereas AFMS might be more appropriate to indicate Allentown (airport) as a POE or POD.

4. The standard specified GEOFILE also includes codes for an unknown location in each country and a code for an unknown foreign location (to be used when country is not known). See sample above.

APPENDIX B TO ENCLOSURE B

PREFORMATTED OPREP-5 FOR EVACUATION OF NONCOMBATANTS
(DMS/AMHS)

Message Precedence

FROM:

TO:

INFO:

Classification:

OPREP-5/UIC/Serial Number/NEO Nickname/EVACREP

1. STATISTICAL DATA AS OF (ddhhmmZMONyyyy)

A. EVACUATED SINCE LAST REPORT

(1) Total

(Enter total number of evacuees)

(2) Safehaven/Number Family Members/...

(For each safehaven enter the evacuation place/name and the number (including zero) of USAF, USA, USN, USMC, and civilian dependent evacuees; separated by slashes in exact order).

(3) Safehaven/Number Military Members/...

(For each safehaven, enter the evacuation place/name and the number (including zero) of USAF, USA, USN, and USMC Service evacuees; separated by slashes in exact order).

(4) Safehaven/Number Civilian Members and Foreign Nationals/...

(For each safehaven, enter the evacuation place/name and the number (including zero) of DOD, other US government (USG), other American citizens, and foreign national civilian evacuees; separated by slashes in exact order.)

(5) Amplification

(Free text if needed to amplify or expand upon the statistics presented.)

B. AWAITING EVACUATION

(1) Total

(Enter total number of individuals awaiting evacuation)

(2) /Number Family Members/...

(Enter the number (including zero) of USAF, USA, USN, USMC, and civilian dependents awaiting evacuation; enclosed in slashes in exact order.)

(3) /Number Military Members/...

(Enter the number (including zero) of USAF, USA, USN, and USMC Service members awaiting evacuation; enclosed in slashes in exact order.)

(4) /Number Civilian Members and Foreign Nationals/...

(Enter the number (including zero) of DOD, other USG, other American citizens, and foreign national civilians awaiting evacuation; enclosed in slashes in exact order.)

(5) Amplification

(Free text if needed to amplify or expand upon the statistics presented.)

2. SENIOR REPRESENTATIVE IS _____.

(Enter grade, name, Service, telephone number(s), and e-mail addresse(s). With phone numbers, if applicable, include DSN area codes and commercial country/city codes).

3. REMARKS. (Optional paragraph)

NOTE: Each subparagraph of an OPREP-5 EVACREP may contain the notation "NC" (no change) or "NA" (not applicable).

SAMPLE EVACUATION REPORT

IMMEDIATE

FROM: (Evacuation Location or Processing Point)

TO: CSAF WASHINGTON DC //MP//XOOOB

INFO: SECSTATE WASHINGTON DC
HQ AFPC RANDOLPH AFB TX//PRC//
DA WASH DC//DAMO-DOD//DAPE-PCS//
CNO WASHINGTON DC
CMC WASHINGTON DC
COMNAVPERSCOM MILLINGTON TN//
FEMA HQ WASHINGTON DC
DEPT OF HHS WASHINGTON DC
HQ USEUCOM VAIHINGEN GE
CJCS WASHINGTON DC
(Safehaven or Port of Arrival)

UNCLASSIFIED

OPREP-5/DJ4444/001/ASTRO LIFT/EVACREP

1. STATISTICAL DATA AS OF 271144ZAUG1995
 - A. EVACUATED SINCE LAST REPORT
 - (1) 584
 - (2) ROME/14/37/3/0/63/ATHENS/21/42/7/1/72
 - (3) ROME/3/7/1/2/ATHENS/1/3/0/0/
 - (4) ROME/22/12/172/33/ATHENS/5/12/40/11/
 - (5) NA
 - B. AWAITING EVACUATION
 - (1) 447
 - (2) /42/78/14/3/71/
 - (3) NA
 - (4) /28/38/150/23/
 - (5) AMBASSADOR D. FIELDS AMONG CITIZENS. TWO OTHERS REQUIRE MEDICAL ATTENTION.
2. SENIOR REPRESENTATIVE IS COL JONES, USA, DSN (314) 123-4567 OR 39 434 30 9999. SAT PHONE (FROM US) 011-8816-555-1212. E-MAIL IS JOE.JONES (AT) ROMA.IT

(INTENTIONALLY BLANK)

ENCLOSURE C

REFERENCES

- a. CJCSM 3150.03 series, "Joint Reporting Structure Event and Incident Reports."
- b. CJCS Directives Library, 21 December 2010
http://www.dtic.mil/cjcs_directives (accessed: 29 December 2010)
- c. CJCSM 3401.04 series, "Alert System of the Chairman of The Joint Chiefs Of Staff"
- d. Defense Connect Online, 29 December 2010
<https://www.dco.dod.mil> (accessed: 29 December 2010)
- e. United States Strategic Command, DoD NOTICE AND CONSENT BANNER, 29 December 2010 <https://skiweb.stratcom.smil.mil/skiweb-web/> (accessed: 29 December 2010)
- f. Joint Staff Portal, JS Resources, 29 December 2010
<http://jointstaff.js.smil.mil/portal/site/jsportal/jsresources/> (accessed: 29 December 2010)
- g. Intellipedia, Piracy WBCW/Wiki, 29 December 2010
http://www.intelink.sgov.gov/wiki/Piracy_WBCW/Wiki (accessed: 29 December 2010)
- h. DoDI 3020.45, 21 April 2008, "Defense Critical Infrastructure Program (DCIP) Management."

(INTENTIONALLY BLANK)